

INVITATION TO BID
(BAC Control No. 2025-006)

PROCUREMENT OF DATA STORAGE DEVICE, RACK MOUNT SERVER CASE, KEYBOARD, HDMI CONNECTOR, MEDIA CONVERTER, AND DIN-RAIL POWER SUPPLY

1. DAGUPAN ELECTRIC CORPORATION (DECORP), through the Bids and Awards Committee (BAC), invites suppliers to participate in the bidding of the following:

#	Project / Description	Schedule of Delivery	Approved Budget (VAT inclusive)	Bid Document Fee (non - refundable)	Source of Fund
1	MIS-2025-1 - 20 Units of Data Storage Device / Samsung Evo 870 500GB SSD	March 2025	Php 70,000.00	Php 70.00 (VAT inclusive)	General Fund
2	MIS-2025-2 - 5 Units of Data Storage Device / Seagate Ironwolf 4TB	March 2025	Php 36,500.00	Php 30.00 (VAT inclusive)	General Fund
3	MIS-2025-3 - 10 Units of Data Storage Device / Seagate Skyhawk 16TB	March 2025	Php 282,450.00	Php 280.00 (VAT inclusive)	General Fund
4	MIS-2025-4 - 4 Units of Rack Mount Server Case / Powerlogic DVR-4U Server Rack Mount Casing	March 2025	Php 18,000.00	Php 10.00 (VAT inclusive)	General Fund
5	MIS-2025-5 - 50 Units of Keyboard / Coolermaster CK-350 Brown Switch Mechanical Keyboard	March 2025	Php 165,000.00	Php 165.00 (VAT inclusive)	General Fund
6	MIS-2025-6 - 10 Units of HDMI Connector / Ugreen HDMI Male to HDMI Male Cable 15M	March 2025	Php 14,000.00	Php 14.00 (VAT inclusive)	General Fund
7	MIS-2025-7 - 10 Units of Media Converter / Trendnet TI-F11SFP Hardened Industrial 100/1000Base-T to SFP Media converter	March 2025	Php 84,000.00	Php 80.00 (VAT inclusive)	General Fund
8	MIS-2025-8 - 10 Units of DIN-Rail Power Supply / Trendnet TI-M6024 24V 60W Output Industrial DIN-Rail Power Supply	March 2025	Php 27,500.00	Php 25.00 (VAT inclusive)	General Fund

2. Kindly check the terms of reference for the specifications.

3. Bids beyond the abovementioned amount shall be immediately denied upon the opening of such bids.
4. Please refer to the calendar of activities below:

CALENDAR OF ACTIVITIES			
Activity	Date and Time	Venue	Remarks
Submission of Letter of Intent (LOI) and pre-qualification documents	January 24-27, 2025 5 p.m.	DECORP Office, VFL Bldg., A.B. Fernandez West, Dagupan City	Requirements may be submitted in portable document format (PDF) with the required supporting documents via email to bids@decorp.com.ph
Issuance of Bid Documents	January 28, 2025 8 a.m.	DECORP Office, VFL Bldg., A.B. Fernandez West, Dagupan City	The bid documents may be retrieved in portable document format (PDF) via email. Kindly send the request to bids@decorp.com.ph
Deadline of submission of queries	January 28, 2025 9:00 a.m.	-	Those shortlisted may send their queries through the form below: (Bidder form) If there are no queries, there will be no pre-bid conference and the bidders may proceed to submit their bid proposals and pay their bid documents fee on the schedule indicated below.
Pre-bid conference	January 28, 2025 1:30 p.m.	DECORP Office, VFL Bldg., A.B. Fernandez West, Dagupan City <i>Online attendees must signify their intention to participate in the virtual pre-bid conference in their LOI. The meeting code will be provided thereafter.</i>	Prior to the pre-bid conference, please send the following details to bids@decorp.com.ph : <ol style="list-style-type: none"> 1. Names of attendees 2. Number of attendees 3. Contact Numbers 4. Email addresses

Deadline for submission of bid proposals and payment of bid documents fee	February 4, 2025 12 nn..	DECORP Office, VFL Bldg., A.B. Fernandez West, Dagupan City	Kindly submit your bid proposals in sealed envelopes. Please write the OR number on the envelope and send the soft copy of the OR to bids@decorp.com.ph . For online payments, please message the BAC for additional instructions.
Opening of Bid Documents	February 4, 2025 1:30 p.m.	DECORP Office, VFL Bldg., A.B. Fernandez West, Dagupan City	Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

5. Interested service providers must submit the following pre-qualification documents to be able to participate:

A. For DECORP accredited suppliers:

- a. Certificate of Accreditation issued by DECORP

B. For non-accredited suppliers:

- a. Company Profile, which includes:
- i. Organizational chart and list of qualified key personnel for the project;
 - ii. List of all relevant on-going and awarded projects;
- b. Photocopy of Department of Trade and Industry (DTI) Registration Certificate or Securities & Exchange Commission (SEC) Registration Certificate, whichever is applicable.
- c. Photocopy of the company's latest Income Tax Return stamped by the BIR, Tax Clearance (Form 17.1B) or Certificate of Registration (BIR Form 2303);
- d. Affidavit of Authorization/ Special Power of Attorney / Secretary's Certificate of person/s who shall sign, make, and file for on behalf of the Applicant;
- e. Business permit; and
- f. Other pertinent permits.

6. The Bid Documents shall only be provided to suppliers who submit an LOI and meet the eligibility requirements. The Bid Document Fee (non-refundable) shall be payable upon submission of bid proposals.

7. All bids shall be accompanied by a Bid Bond amounting to five percent (5%) of the Approved Budget Cost. The Bid Bond shall be in the form of a surety bond, callable on demand, issued by a bonding agency acceptable to DECORP, or in cash, manager's check, cashier's check, bank guarantee, or irrevocable letter of credit.

Description	Bid Bond Amount
20 Units of Data Storage Device / Samsung Evo 870 500GB SSD	Php 3,500.00
5 Units of Data Storage Device / Seagate Ironwolf 4TB	Php 1,825.00
10 Units of Data Storage Device / Seagate Skyhawk 16TB	Php 14,122.50
4 Units of Rack Mount Server Case / Powerlogic DVR-4U Server Rack Mount Casing	Php 900.00
50 Units of Keyboard / Coolermaster CK-350 Brown Switch Mechanical Keyboard	Php 8,250.00
10 Units of HDMI Connector / Ugreen HDMI Male to HDMI Male Cable 15M	Php 700.00
10 Units of Media Converter / Trendnet TI-F11SFP Hardened Industrial 100/1000Base-T to SFP Media converter	Php 4,200.00
10 Units of DIN-Rail Power Supply / Trendnet TI-M6024 24V 60W Output Industrial DIN-Rail Power Supply	Php 1,375.00

8. DECORP reserves the right to reject any and all applicants to pre-qualify and bid and to annul the bidding process and reject all bids at any time prior to the award of the contract, without incurring any liability whatsoever. DECORP assumes no responsibility for expenses incurred by the bidders to participate in the bidding process. DECORP reserves the right to accept the proposal most advantageous to it.
9. For further inquiries, please check the Terms of Reference and/or message the BAC secretariat at bids@decorp.com.ph.

Please be guided accordingly.

Sgd.
ENGR. CHERYL L. DISTOR
 BAC Chairperson, DECORP